

# North Dakota Indian Scholarship Board

## NORTH DAKOTA INDIAN SCHOLARSHIP PROGRAM

701.328.2964

ndfinaid@ndus.edu

<https://ndus.edu/paying-for-college/nd-indian-scholarship/>

### PURPOSE & AWARDS

The North Dakota Indian scholarship program was established to provide scholarship awards to Indian students who qualify through an application procedure. The scholarship program provides awards to qualifying undergraduate or graduate students admitted to any institution of higher learning or state career and technical education program within the state. A student may qualify for an award by demonstrating academic merit, or by demonstrating financial need. Graduating high school valedictorians who meet the eligibility requirements will be automatically awarded a merit-based scholarship for the academic year directly following high school graduation. Valedictorians must re-apply in subsequent years and meet eligibility requirements based on academic merit or financial need.

### ELIGIBILITY

1. Applicants must be an enrolled member of a federally recognized Indian tribe and a resident of North Dakota. Residency for each student shall be determined by the institution that student is attending.
2. All applicants must have been accepted for admission at an institution of higher learning or state career and technical education program within North Dakota.
3. An applicant must maintain a minimum cumulative grade point average (GPA) of 3.50 for a merit-based scholarship or 2.00 for a need-based scholarship.
4. Scholarship funds are available to students enrolled full-time or to part-time students who will complete their degree requirements in the current term.
5. Full time enrollment is considered 12 credits for undergraduate students and 9 credits for graduate students. Post-baccalaureate students enrolled less than full time may have their award prorated.
6. Award amounts are set by the ND Indian Scholarship Board for fall and spring terms of enrollment. Summer awards will be considered by the Board if funding remains following fall and spring terms.
7. Students participating in internships, student teaching, teaching assistance, or cooperative education programs may be eligible for a scholarship award only if participation in that program is required for the degree and only if tuition must be paid for the credits earned.
8. Awards are limited to the equivalent of six years of full funding beginning in the 2017-18 academic year.

**The priority deadline for submitting a completed application is July 15 of each year. Applications received after priority deadline, or that have missing documents as of the priority deadline, will only be considered if funding remains after all eligible applicants as of July 15 have first been awarded.**

### APPLICATION PROCEDURE

Applications must include the following to be considered complete. It is the applicant's responsibility to ensure the application is complete and submitted by July 15 for priority consideration.

1. All application materials must be completed EACH YEAR by July 15 for priority consideration.
2. Verification of tribal enrollment (not required if applicant received an award disbursement in the prior year).
3. The most recent transcript showing cumulative GPA (high school or college **unofficial** transcripts are acceptable.) Grade reports will not be accepted.
4. A needs analysis form or adequate substitute received from the college financial aid office.
5. Certification of admittance and ND residency.
6. The Free Application for Federal Student Aid (FAFSA). Do not send your FAFSA results.

# North Dakota Indian Scholarship Board

## SATISFACTORY PROGRESS POLICY

To continue in good standing a student must maintain at least a 2.00 cumulative GPA, meet the enrollment requirements of the program, and show continued financial need. If a student has at least a 3.50 cumulative GPA, they will automatically be considered under the “merit-based” rules. Students with cumulative GPAs of at least 2.00 but less than 3.50 will be considered under the “need-based” rules and must demonstrate financial need to receive the award. Students who do not meet the enrollment requirements, need-based requirements or merit-based requirements from term to term can lose scholarship eligibility. Grade point averages will not be rounded up.

## SELECTION PROCESS

All completed applications received by July 15 each year will be provided equal opportunity. Award priority for completed applications will first be given to valedictorians, then to merit-based and then to need-based applicants, based on the priority selection process.

Any eligible applicant who is not offered an award but whose application was received by the priority deadline will be placed on a wait list for funds which may become available throughout the academic year. Applications received after July 15 will be considered only if all eligible applicants meeting the deadline are awarded and if funds remain. Late applications will be considered in date order received based on the priority funding guidelines indicated above.

## APPEAL PROCESS

Any student who has been denied funding or who has lost funding may appeal to the ND Indian Scholarship Board.

1. A student must notify the ND Indian Scholarship Board that he/she is appealing in writing.
2. A description and explanation of the circumstances should be provided with any supporting documentation.
3. The appeal should be addressed to: North Dakota Indian Scholarship Board, 600 E. Boulevard Ave. Dept. 21, Bismarck, ND 58505-0602
4. The Board will consider the appeal and then contact the student regarding its determination within two weeks after it renders a decision.

## SCHOLARSHIP PAYMENTS

Upon notification of enrollment from the school each term, a check shall be sent to the school to be applied to a recipient’s account. The award may be used to pay the cost of registration, health, activities, board, books and other necessary items. To qualify for the spring payment, the student must be maintaining either the merit-based or need-based requirements, and meet the enrollment requirements of the scholarship.

## SEND APPLICATION AND SUPPORTING DOCUMENTS TO

**PREFERRED:** Upload to the Secure Drop Box: <https://sendfiles.ndus.edu/filedrop/indianscholarship>

-OR-

North Dakota Indian Scholarship Program  
North Dakota University System  
600 E. Boulevard Ave Dept. 21  
Bismarck, ND 58505-0602

-OR-

Fax: 701.328.2979

DO NOT email your application.

In-person drop-offs will NOT be accepted in 2020 due to COVID-19.

## NORTH DAKOTA INDIAN SCHOLARSHIP 2020-2021 APPLICATION

**PRIORITY DEADLINE:** All application materials must be **received** by the North Dakota University System no later than **JULY 15, 2020 for priority consideration.**

*Incomplete applications will not be considered to have met the deadline.*

**Please send completed application to:** ND Indian Scholarship Program                      Fax: 701.328.2979  
 ND University System (NDUS)  
 600 E. Boulevard Ave Dept. 21  
 Bismarck, ND 58505-0602

**PREFERRED:** Secure Online Drop Box available for document upload: <https://sendfiles.ndus.edu/filedrop/indianscholarship>.

DO NOT email your application. In-person drop-offs will NOT be accepted in 2020 due to COVID-19.

**Complete applications include (Applications will NOT be considered complete until ALL required documents are received by the North Dakota University System.):**

- 2020-2021 Application.
- Verification of tribal enrollment *(not required if applicant received an award disbursement in the prior year).*
- Most recent transcript showing cumulative GPA *(high school or college **unofficial** transcripts are acceptable).  
Grade reports will NOT be accepted in lieu of a transcript.*
- Free Application for Federal Student Aid (FAFSA) is filed with your college (required for need-based awards).
- Needs Analysis Form (or substitute), Certification of Admittance & ND Residency.

**PLEASE PRINT CLEARLY:**

Name \_\_\_\_\_  
                                 Last                                  First                                  Middle                                  (Maiden)

Former name(s), if any, that may appear on transcripts or tribal enrollment certificate \_\_\_\_\_

Current **mailing** address \_\_\_\_\_  
                                 Street or PO Box Number                                  City                                  State                                  Zip code

Social Security Number \_\_\_\_\_ Date of birth \_\_\_\_\_ Sex:  Male  Female

I am currently a legal resident of the state of **(required)** \_\_\_\_\_ [Your college will re-verify this information]

Email Address \_\_\_\_\_ Phone Number \_\_\_\_\_

Student ID number \_\_\_\_\_ Member of which tribe \_\_\_\_\_  
(Ask the college you are attending for your ID number)

What is the **name** of the college you plan to attend in? Fall 2020 \_\_\_\_\_ Spring 2021 \_\_\_\_\_

What grade level will you be in 2020-21?  Freshman  Sophomore  Junior  Senior  Graduate

What is your field of study (major)? \_\_\_\_\_

What degree will you be seeking?  Certificate  Associates or Bachelors  Graduate (Masters or Doctoral)

*I certify that the information given by me on this application is true, correct, and complete to the best of my knowledge and if granted financial assistance, I will use it only for education expenses related to my education. I authorize my college to release required enrollment, financial aid, admission and transcript data to assist in determining eligibility for the scholarship.*

\_\_\_\_\_ **APPLICANT SIGNATURE**

\_\_\_\_\_ **DATE**

# NORTH DAKOTA INDIAN SCHOLARSHIP

## 2020/21 - Needs Analysis Form, Certification of Admission and ND Residency

This form must be returned by July 15 for priority award consideration. **ALL PARTS ARE REQUIRED!** Parts 1 must be certified by the financial aid office at your college. Parts 2-3 may also be certified by the financial aid office, or by another authorized representative of your college. You must complete, sign and date in Part 4.

**Please send completed form via secure Drop Box, Fax or Mail:** ND Indian Scholarship Program  
 ND University System (NDUS)  
 600 E Boulevard Ave Dept. 21  
 Bismarck, ND 58505-0602  
 Fax: 701-328-2979

**PREFERRED:** Upload using the NDIS Secure Drop Box:  
<https://sendfiles.ndus.edu/filedrop/indianscholarship>

### **PART 1 (COLLEGE FINANCIAL AID OFFICE COMPLETES) - NEEDS ANALYSIS FORM:**

Please request that the financial aid office complete Part 1, or you may provide an award letter, shopping sheet, or other adequate substitute needs analysis, with all of the information listed.

NEEDS ANALYSIS	Fall 2020	Spring 2021	Summer 2021
Cost of Attendance (COA)			
Financial Aid Resources (exclude loans)			
Expected Family Contribution (EFC)			
Financial Need (COA-Resources-EFC)			

**Part 1 completed by (name/title/office):** \_\_\_\_\_  
*(Required if no alternative needs analysis form is provided.)*

**PART 2 (COLLEGE COMPLETES) - CERTIFICATION OF ADMISSION:** You have two options to verify admission. You may either request a letter of admission from your college, or you may have the appropriate office at your college, such as the financial aid, registrar or admission's office, complete the following.

- I am attaching a copy of my admission letter.
- OR-
- I am requesting that my college certify my admission below.

I certify that \_\_\_\_\_ is accepted for admission  
 (insert applicant's name)  
 at \_\_\_\_\_  
 (insert institution name)

\_\_\_\_\_  
**Name/Title (printed) of person certifying admission** **Date**  
 \_\_\_\_\_  
**Signature of person certifying admission**

**PART 3 (COLLEGE COMPLETES) - CERTIFICATION OF NORTH DAKOTA RESIDENCY:** Residency for the purposes of the ND Indian Scholarship is determined by the institution. Please have the appropriate office at your college, such as the financial aid or registrar's office, complete the following.

I certify that \_\_\_\_\_  
 (insert applicant's name)  
 **IS** a resident of North Dakota  
 **IS NOT** a resident of North Dakota

\_\_\_\_\_  
**Name/Title (printed) of person certifying residency** **Date**  
 \_\_\_\_\_  
**Signature of person certifying residency**

**PART 4 - APPLICANT CONSENT/CERTIFICATION:** I give my consent for my college to release financial aid, enrollment and residency information, which is required to complete my application for the ND Indian Scholarship. I certify that the information provided on this form has been completed by an authorized representative of my college and is true, correct, and complete to the best of my knowledge.

*I have completed the 2020-21 FAFSA Application:* YES  NO

\_\_\_\_\_  
**APPLICANT NAME (please print)** **APPLICANT SIGNATURE** **DATE**