



**CANKDESKA CIKANA  
COMMUNITY COLLEGE**  
Spirit Lake Dakota Nation

**Vanessa Thomas**  
Human Resources Director

PO Box 269, Fort Totten, ND 58335  
701.766.1333 ph • 701-766-1320 fax  
www.littlehoop.edu • vanessa.thomas@littlehoop.edu

**VACANCY ANNOUNCEMENT**

**Position Title:** Land Grant Student Worker (3 Positions)  
**Supervisor:** Community Garden Manager/Land Grant Director  
**Length of employment:** Weekends September 26 – October 25, 2020 (Sat. & Sun.: 11:30 am-6:30 pm)  
**Opening Date:** September 9, 2020  
**Closing Date:** September 23, 2020  
**Salary:** \$12.00/hour

**THE POSITION:**

Students will learn how a corn maze and pumpkin patch non-profit functions and gain on-the-job training in customer service, community work and agriculture.

**QUALIFICATIONS:**

- Current full or part-time CCCC student in good academic standing or recent CCCC graduate.
- Student is required to maintain at least a **2.5 grade point average**. Students must show satisfactory academic progress towards their degree.
- Maintain attendance rate of 75% or higher in all CCCC courses.
- Commitment to professional standards of confidentiality.
- Ability to work independently and as a team member.
- Strong customer service, multi-tasking and interpersonal skills.
- Responsible for arriving on time and able to work the entire shift.
- Experience in customer service preferred.

*Condition of Employment: Appointment will be subject to the applicant's successful completion of a background check.*

**JOB DUTIES & RESPONSIBILITIES:**

- Greet customers to the CCCC Corn Maze & Pumpkin Patch.
- Sell tickets to the maze.
- Provide assistance picking pumpkins or navigating the maze.
- Enforce social distancing and mask requirements for guests.
- Provide good customer service and be welcoming and friendly to customers.
- Maintain a positive and helpful attitude.
- Perform other duties as needed by supervisor.

**GENERAL INFORMATION:** Applications are available at the Human Resources Office. A complete application shall consist of a letter of interest, CCCC Application for Student Apprenticeship, one faculty recommendation, copy of college acceptance letter, copy of course schedule, and copy of unofficial college transcripts (*Official copy required if hired*). Persons claiming Indian and/or Veteran Preference must provide proof with application. **Incomplete applications will not be considered.** Completed applications should be submitted to:

Human Resource Office  
Cankdeska Cikana Community College  
PO Box 269  
Fort Totten, ND 58335

For more information please call 701.766.1333 or visit our website at [www.littlehoop.edu](http://www.littlehoop.edu)

**STATEMENT OF POLICY ON NON-DISCRIMINATION**

Cankdeska Cikana Community College will not discriminate in its educational programs, activities, or employment practices, based on race, color, national origin, gender, sexual orientation, disability, age, religion, ancestry, or any other legally protected classification. Announcement of this policy is in accordance with Federal law, including Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. Inquiries or concerns may be referred to the Title IX Coordinator, Cankdeska Cikana Community College, (701)766-1131 or 1-888-783-1463 or to the Office of Civil Rights, US Department of Education, 500 W. Madison Street Suite 1475 Chicago, IL 60661.

**Think Dakota • Live Dakota**

CCCC is an EO/AA college.