

2024-25 Special Circumstance Request – Independent

Student Name: _____ **Student ID:** _____

Submitting an appeal does not guarantee an adjustment will be made to your financial aid package.

Special consideration may be available if your current financial situation is not accurately reflected by the 2022 tax information reported on your FAFSA. You must submit a signed detailed letter explaining the situation and all required documentation as outlined below. All documents must be completed and received before the Special Circumstance Committee will review the request. **Please use black or blue ink.**

Checklist for ALL appeals:

- Student (and spouse) 2023 Federal Tax Return (signed) and Schedules 1-3 (if applicable)
- Copy of Student (and spouse) 2023 W2s
- Signed letter detailing circumstance
- Student (and spouse) most recent paystub(s)

Section A: Criteria for Consideration *Check all circumstances you would like to be considered and submit required documentation. The documentation listed below is not an inclusive list. Additional information may be requested on a case-by-case basis.*

Death of spouse

Name of Deceased: _____ Date of death: ____/____/____

- Copy of Death Certificate or Obituary
- Copy of student's 2022 Federal Tax Return (signed) and Schedules 1-3 (if applicable)
- Copy of student's 2022 W2s

Student's divorce/separation

Date of divorce/separation: ____/____/____

Number in student's family: _____ (include yourself, any dependent children, and other people living with you)

- Copy of Divorce Decree or letter from attorney OR proof of separate residences
 - utility bills, mortgage statements, rental agreement etc.
- Copy of student(s) 2022 Federal Tax Return (signed) and Schedules 1-3 (if applicable)
- Copy of student(s) 2022 W2's

Student (or spouse) is retired, unemployed for at least 8 weeks, or has a change in employment resulting in an income reduction

Relationship: _____ Date: ____/____/____

- Unemployment Documentation (if applicable)
- Documentation of situation

Loss of benefits, such as unemployment, disability, social security, veterans, child support, or alimony

Relationship: _____ Date: ____/____/____

- Documentation of situation

Non-recurring payments received during the FAFSA tax year will not be repeated

Type of Income: _____ Date: ____/____/____

- Documentation of situation

